

CITIZENS BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

**Meeting of the Measure "EE" Citizens Bond Oversight Committee
6:00 p.m.**

**Student Services/Professional Development Center
9333 Loch Lomond Drive
Pico Rivera, CA 90660**

July 24, 2013

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Dr. Aurora Villon at 6:00 p.m.

ROLL CALL – Members of the Citizens Bond Oversight Committee

Dr. Aurora Villon, Chairperson
David Angelo, Vice Chairperson (*Absent*)
John Chavez, Member (*Absent*)
Vincent Chavez, Member
Esther Mejia, Member
Dr. Teresa Merino, Member
Dr. Linda Vargas, Member (*Late*)

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Leticia Covarrubias, Chief Business Officer
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Dr. Aurora Villon.

Visitors – Register No. 01-2013/2014

3. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of April 17, 2013 be adopted as submitted.

Motion: V. Chavez Second: T. Merino Vote: 4-0 PASSED

Recommendation is made that the minutes of May 22, 2013 be adopted as submitted.

Motion: T. Merino Second: E. Mejia Vote: 4-0 PASSED

4. **ACTION ITEMS**

- 4.1 Accept the resignation of Mr. David Angelo from the Citizens' Bond Oversight Committee.

Motion: T. Merino Second: E. Mejia Vote: 4-0 PASSED

5. **DISCUSSION ITEMS**

- 5.1 Recruitment of new CBOC member.

The process for recruitment of new members involves advertising in the newspaper and district website for two weeks, posting application deadline; applications are reviewed by Superintendent appointed committee. Candidate names will be submitted for Board approval perhaps in September. Increasing the number of members and possibly appointing alternate members will be placed on the next CBOC agenda.

- 5.2 Debriefing on the study session with the Board of Education.

Dr. Villon requested feedback from the committee regarding the joint study session with the Board of Education which was held on June 26, 2013.

Dr. Merino found the joint meeting extremely helpful especially being a new member of the committee, she felt very confident at the conclusion of the meeting that both the Board of Education and the CBOC were on the right path to working collaboratively. The Board of Education was very receptive in terms of coming together to the table to address concerns and issues. Dr. Merino is confident that we will see some progress and meeting quarterly is something that is definitely very helpful for the district and the kids.

Mr. Vincent Chavez agreed with Dr. Merino and expressed that the Board of Education was very receptive to comments from the committee, willing to work with the committee and move ahead.

Esther Mejia also agreed with everything that had been said and added that the meeting was positive, a lot of clarification, it was a good meeting.

Leticia Covarrubias, found the meeting to be very collaborative, very productive, very positive.

Carlos Jimenez was glad that it finally happened.

Mr. Galindo expressed that as long as we keep coming back with what has been done, what has not been done that will keep everyone (administration, the CBOC and the Board of Education) accountable to making progress. Mr. Galindo's goal is to continue bringing the progress that has been made back to each board of education meeting.

Dr. Villon felt that everyone welcomed the opportunity to sit down and talk. The catalysts to getting everyone to move forward was the work of this committee putting those recommendations in writing and having the study session to make sure that every recommendation is addressed. Dr. Villon would like to see that as the recommendations are addressed they are posted on the website so that the community can know that these are the areas that need to be addressed and how we are addressing them; this is a good way to be transparent. Dr. Villon wants to continue moving in the direction of getting all of the recommendations addressed and all the critical questions answered. She felt the meeting was non-threatening everyone came to look at a problem, find a solution. She is glad to continue having the study sessions regular so that any problems, concerns, questions that the committee has can be addressed as a group and when everyone leaves the room they can go out as a cohesive unit as a District that is together, that is working toward the same goal, going in the same direction.

- 5.3 Present written report on how the Board of Education will address the CBOC recommendations and critical questions – *Ms. Covarrubias*

Ms. Covarrubias shared two handouts: (1) Study Session –Summary Notes (June 26, 2013) which summarizes and documents the critical questions and recommendations. (2) Recommendations Implemented and Pending Recommendations Implementation (July 24, 2013) which was similar to the study session summary notes and included a very drafted copy of the CBOC handbook.

Both handouts were reviewed and discussed in length, it was decided that these documents are work in progress and the committee will continue to revisit them; once complete they will be posted on the District website.

- 5.4 Schedule CBOC project tour – *Carlos Jimenez*

Mr. Galindo informed the committee that site visitations have been scheduled for August 7, 2013, from approximately 9:00 a.m. – 12:30 p.m.; the goal is to visit as many projects at the schools with the highest number of projects to get an idea of what has been done. Letters have been sent to each member.

- 5.5 Calendar future meetings

The next meeting will be held on Wednesday, September 4, 2013 to review the draft handbook; at this meeting the committee will also plan the CBOC meeting calendar for the year.

6. **ADJOURNMENT**

Meeting was adjourned at 7:30 p.m.

Motion: L. Vargas Second: T. Merino Vote: 5-0 PASSED